

## **BIS Forward Compliance Cost Plan on Survey Activity: 2009/10, 2010/11 & 2011/12**

1. Compliance costs are an estimate, in monetary terms, of the time taken by businesses and local authorities to complete a survey. They are estimated using the time taken to complete a survey multiplied by an hourly rate of pay dependent on the experience of the person completing the survey. Hourly rates of pay are provided each year by the Office for National Statistics (ONS).
2. This report provides an estimated compliance cost plan for 2009/10 (Appendix B – Tables B1 to B5) and provisional estimates for costs for 2010/11 and 2011/12 (Appendix B – Tables B1 to B4). We recommend the approval of the compliance plan for 2009/10 and that the estimates for the following two years are noted.
3. In addition to surveys sponsored directly by the department, BIS also relies heavily on surveys conducted by the Office for National Statistics (ONS) to provide the statistical information it requires. In 2001/02 the ONS agreed to a major expansion in the International Trade in Services (ITIS) survey, continuing a programme of work started in 2000/01 to provide improved information on exports of services. This information is needed to support the activities of UK Trade and Investment and enables data to be produced on the exports and imports of services to a wider range of partner countries and also leads to improved regional estimates of the exports of services. The additional running costs needed for this enhancement were absorbed by the ONS, but the additional compliance costs were divided between ONS and the former DTI. As this enhancement will continue for 2009/10 and remains of benefit to BIS, a contribution of £760,000 is anticipated for 2009/10.
4. Further to the known activity for 2009/10 there are also likely to be a number of as yet un-planned surveys throughout the year, full details of which are not yet available. Working on the number and costs of such surveys carried out over the last three years, it is recommended that an additional £350,000 be added to the estimated compliance costs for the year 2009/10.
5. Table B5 summarises proposed survey activity for the financial year 2009/10. **Compliance costs for the proposed survey activity during the next financial year are likely to be around £1.8 million** with the total number of contacts estimated at 65,000.
6. The increase reported in 2010/11 is mainly due to the biennial Community and Innovation Survey.

Ben Winkley

## Tables Forward Compliance Plan on Survey Activity

Table B1: Number of Surveys: BIS survey activity comparison:

Survey type	Number of Surveys				
	Actual 2007/8	Actual 2008/9	Estimate 2009/10	Estimate 2010/11	Estimate 2011/12
Regular surveys	49	47	31	30	31
Ad-hoc surveys	24	11	1	1	-
<b>Total</b>	<b>73</b>	<b>58</b>	<b>32</b>	<b>31</b>	<b>31</b>

Table B2: Number of Contacts: BIS survey activity comparison:

Survey type	No of Contacts				
	Actual 2007/8	Actual 2008/9	Estimate 2009/10	Estimate 2010/11	Estimate 2011/12
Regular surveys	392,826	85,285	63,919	94,384	91,056
Ad-hoc surveys	85,385	13,814	1,159	-	-
<b>Total</b>	<b>478,211</b>	<b>99,099</b>	<b>65,078</b>	<b>94,384</b>	<b>91,056</b>

Table B3: BIS Cost: BIS survey activity comparison:

Survey type	BIS Cost £ thousands				
	Actual 2007/8	Actual 2008/9	Estimate 2009/10	Estimate 2010/11	Estimate 2011/12
Regular surveys	1,917	1,451	1,338	1,063	2,193
Ad-hoc surveys	294	257	11	-	-
<b>Total</b>	<b>2,211</b>	<b>1,707</b>	<b>1,350</b>	<b>1,063</b>	<b>2,193</b>

Table B4: Compliance Cost: BIS survey activity comparison:

Survey type	Compliance Cost £ thousands				
	Actual 2007/8	Actual 2008/9	Estimate 2009/10	Estimate 2010/11	Estimate 2011/12
Regular surveys	8,634	1,740	1,417	2,638	1,890
Ad-hoc surveys	514	79	11	27	-
Unplanned			350	350	350
<b>Total</b>	<b>9,148</b>	<b>1,819</b>	<b>1,779</b>	<b>3,015</b>	<b>2,240</b>

## Notes to tables:

- Components may not sum to totals as a result of rounding
- Please note, actual 2007/08 and 2008/09 refer to BERR (including DECC) while the estimates refer to BIS (made up of the former BERR and the former DIUS)
- There is often insufficient data to accurately forecast cost to BIS
- Estimated figures for 2010/11 and 2011/12 are not very reliable, as survey sponsors may not yet know of future survey work in their Divisions.
- The estimated compliance costs for 2009/10 to 2011/12 are calculated based on 2008/09 set hourly rate of pay of the person completing the questionnaire. It is important to note that the ONS set hourly rate tends to increase and the increase has been very variable since 1992, the increase from 2007/08 to 2008/09 was 2.5% on average.

Table B5: Forward compliance plan 2009/10 provisional list of Surveys:

BERR DIUS	Directorate	Survey Sponsor	Survey Title	Frequency	Number of Respondents	Cost to BIS	Compliance cost
BERR	BDAU	Mr Christopher Parish	Export Control Organisation Customer Satisfaction Survey 2008	Regular	1,000		4,180
BERR	BR2	Patrick Mulligan	BR/Energy Group Customer Survey	Regular	227	30,000	3,820
BERR	BSSP	Jason Hayman	Business Support Cross Product Monitoring Survey of CRD and MAS	Regular	830	43,000	7,371
BERR	BSSP	Michael Hodson	Business Support Cross Product Monitoring Survey of SFIE.	Regular	1,000	12,985	11,723
BERR	CCP	Phil O'Donnell	Peer review of Competition Policy	Regular	1,000	100,000	10,580
BERR	ED	Katrina Reid	CDFI Evaluation	Ad Hoc	1,159	11,385	11,177
BERR	ED	Phillip Lacey AU	ASBS 2009 Follow-up Survey	Regular	2,000	80,000	40,236
BERR	ER	BERR and DWP	Survey of Employers Policies Practices and Preferences Relating to Age	Regular	4,000	200,000	82,873
BERR	INSS	Melanie Charlton	Insolvents Creditors Survey	Regular	300		1,810
BERR	INSS	Melanie Charlton	Insolvency Service Creditors survey	Regular	100	52	489
BERR	INSS	Melanie Charlton	IP Cashier - (cashiers working for IP firms)	Regular	1,500	500	2,881
BERR	INSS	Melanie Charlton	Business Confidence in Enforcement Regime (NoPs)	Regular	2,000	19,000	13,796
BERR	INSS	Melanie Charlton	Stigma of Bankruptcy survey (Sole Proprietors - operating)	Regular	7,000	313,931	45,254
BERR	Legal	Julie Braithwaite	BERR Legal Prosecution Services - How did we do? - What could we do better?	Regular	8		93
BERR	SCU	Jenny Thomas	MORI - Captains of Industry Survey 2005	Regular	100	14,850	4,311
BERR	SCU	Jenny Thomas	MORI - Corporate Stakeholder Survey 2006	Regular	12	14,200	6,061
BERR	SPA	Tim Andrews	International Trade in Services	Regular	18,063		757,518
BERR	SPA	Keith Folwell	Building Materials Inquiries	Regular	3,900	109,586	146,259
BERR	SPA	Keith Folwell	Annual Minerals Raised Inquiry	Regular	1,340	23,500	15,253
BERR	UKTI	Heather Booth di Giovanni	Barriers to UK businesses in specified overseas markets	Regular	300		4,232
BERR	UKTI	Heather Booth di Giovanni	International Trade Support Performance and Impact Monitoring Survey (PIMS)	Regular	8,800		127,514
BERR	UKTI	Heather Booth di Giovanni	Survey of non-user exporters	Regular	750		9,017
BERR	UKTI	Heather Booth di Giovanni	Awareness and internationalisation tracking survey	Regular	4,500	50,000	27,205
BERR	UKTI	Heather Booth di Giovanni	Evaluation of specified UKTI services survey	Regular	1,600	35,000	22,572
BERR	UKTI	Heather Booth di Giovanni	Evaluation of specified UKTI services survey	Regular	1,600	35,000	22,572
BERR	UKTI	Heather Booth di Giovanni	Performance and Impact Monitoring Survey (PIMS) Inward Investment	Regular	300		4,232
BERR	UKTI	Jeff Burcham	UKTI DSO Survey of Defence Exports	Regular	160		2,137
DIUS	RB	Simon Bright	Monitoring the Sustainability of the Public Sector Research Establish	Regular	43	89,000	2,985
DIUS	RB	Simon Bright	Annual Survey of Knowledge Transfer Activities in Public Sector Res	Regular	140	13,000	9,719
DIUS	BNSC	Andy Payne	Size and health of the UK space industry	Regular	1,115	58,750	14,101
DIUS	BNSC	Andy Payne	UK participants at the International astronomical Congress Recepti	Regular	6	-	191
DIUS	HE Analysis	Deborah Beck	Institutional Case Studies	Regular	225	95,989	16,456
Subtotal					65,078	1,349,729	1,428,621
Unplanned							350,000
Total					65,078	1,349,729	1,778,621