

## **DTI Forward Compliance Cost Plan on Survey Activity: 2007/08, 2008/09 & 2009/10**

1. Compliance costs are an estimate, in monetary terms, of the time taken by businesses and local authorities to complete a survey. They are estimated using the time taken to complete a survey multiplied by an hourly rate of pay dependent on the experience of the person completing the survey. Hourly rates of pay are provided each year by the Office for National Statistics (ONS).
2. This report provides an estimated compliance cost plan for 2007/08 (Appendix B – Tables B1 to B5) and provisional estimates for costs for 2008/09 and 2009/10 (Appendix B – Tables B1 to B4). We recommend the approval of the compliance plan for 2007/08 and that the estimates for the following two years be noted.
3. In addition to surveys sponsored directly by the department, DTI also relies heavily on surveys conducted by the Office for National Statistics (ONS) to provide the statistical information it requires. In 2001/02 the ONS agreed to a major expansion in the International Trade in Services survey (ITIS), continuing a programme of work started in 2000/01 to provide improved information on exports of services. This information is needed to support the activities of UK Trade and Investment and enables data to be produced on the exports and imports of services to a wider range of partner countries and also leads to improved regional estimates of the exports of services. The additional running costs needed for this enhancement were absorbed by the ONS, but the additional compliance costs were divided between ONS and the DTI, which added an (approved) £689,000 to the DTI compliance ceiling in 2005/06. As this enhancement will continue for 2007/08 and remains of benefit to DTI, a contribution of £689,000 to the additional cost to be incurred is recommended for 2007/08.
4. Further to the known activity for 2007/08 there are also likely to be a number of as yet un-planned surveys throughout the year, full details of which are not yet available. Working on the number and costs of such surveys carried out over the last three years, it is recommended that an additional £350,000 be added to the estimated compliance costs for the year 2007/08.
5. Table B5 summarises proposed survey activity for the financial year 2007/08. This includes survey activity within DTI and also compliance contributions being sought for the ONS-run survey. **Compliance costs for the proposed survey activity during the next financial year are likely to be around £10.9 million** with the total number of contacts estimated at around 482,000.

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## Tables Forward Compliance Plan on Survey Activity

Table B1: Number of Surveys: DTI survey activity comparison

Survey type	Actual		Estimate		
	2005/6	2006/7	2007/8	2008/9	2009/10
Regular surveys	61	57	58	54	57
Ad-hoc surveys	42	32	8	2	4
<b>Total</b>	<b>103</b>	<b>89</b>	<b>66</b>	<b>56</b>	<b>61</b>

Table B2: No of Contacts: DTI survey activity comparison

Survey type	Actual		Estimate		
	2005/6	2006/7	2007/8	2008/9	2009/10
Regular surveys	440,978	435,314	449,381	435,301	450,916
Ad-hoc surveys	52,952	34,926	33,300		
<b>Total</b>	<b>493,930</b>	<b>470,240</b>	<b>482,681</b>	<b>435,301</b>	<b>450,916</b>

Table B3: DTI Cost: DTI survey activity comparison

Survey type	Actual £ thousands		Estimate £ thousands		
	2005/6	2006/7	2007/8	2008/9	2009/10
Regular surveys	2,226	2,228	2,527	2,024	2,227
Ad-hoc surveys	1,401	489	158		
<b>Total</b>	<b>3,627</b>	<b>2,717</b>	<b>2,685</b>	<b>2,024</b>	<b>2,227</b>

Table B4: Compliance Cost: DTI survey activity comparison

Survey type	Actual £ thousands		Estimate £ thousands		
	2005/6	2006/7	2007/8	2008/9	2009/10
Regular surveys	9,614	9,018	10,349	9,310	10,319
Ad-hoc surveys	498	291	237	54	107
Un-planned			350	350	350
<b>Total</b>	<b>10,112</b>	<b>9,309</b>	<b>10,937</b>	<b>9,714</b>	<b>10,776</b>

## Notes to tables:

1. There is often insufficient data to accurately forecast DTI cost
2. Estimated figures for 2008/09 onwards are not very reliable, as survey sponsors may not yet know of future survey work in their Divisions.
3. The estimated compliance costs for 2008/09 to 2009/10 are calculated based on 2007/08 set hourly rate of pay of the person completing the questionnaire. It is important to note that the ONS set hourly rate tends to increase and the increase has been very variable since 1992, the increase from 2006/07 to 2007/08 was 4% on average.

Table B5: Forward compliance plan 2007/08 provisional list of surveys

Directorate	Contact	Survey Title	Frequency	Number of Respondents	Cost to DTI	Compliance cost
BNSC	Thasos Kiratzi	Size and health of the UK space industry	Regular	1,115	58,750	14,101
BNSC	Thasos Kiratzi	UK participants at the International astronomical Congress Reception	Regular	6	-	191
BR2	Patrick Mulligan	BR/Energy Group Customer Survey (Energy Group participation subject to any machinery of govt changes)	Regular	350	30,000	7,564
BR2	Patrick Balchin	Information Security Breaches Survey 2006 (ISBS 2006)	Regular	1,100	117,500	19,229
Business link	Moritz Flockenhaus	Businesslink.gov.uk Impact Assessment	Regular	10,000	147,239	51,018
CCP	Carol Murray	Peer review of Competition Policy	Regular	1,000	100,000	10,323
EDU	Allan Taylor	Survey of UK companies participating in Trade Missions organised by the Renewables Trade Promotion Service.	Regular	50	-	898
ESIU	Deirdre Taylor	Weekly oil product prices	Regular	520	-	2,759
ESIU	Deirdre Taylor	Transparency of consumer energy prices - breakdown of consumers and consumption	Regular	26	-	1,737
ESIU	Joe Ewins	Survey of generators, distributors and suppliers of electricity	Regular	1,300	-	67,104
ESIU	Joe Ewins	Survey of gas suppliers	Regular	196	-	3,482
ESIU	Joe Ewins	Survey of Coal Producers	Regular	108	-	2,377
ESIU	Joe Ewins	Renewable Energy Statistics	Regular	90	70,010	1,276
ESIU	Deirdre Taylor	Company Fuel Poverty Initiatives	Regular	9	-	1,476
ESIU	Jo Marvin	Domestic Fuels Inquiry	Regular	92	-	9,220
ESIU	Suhail Siddiqui	DTI Oil and Natural Gas Survey	Regular	87	-	9,575
ESIU	Joe Ewins	Electricity Generators Inquiry.	Regular	798	215,000	16,584
ESIU	Deirdre Taylor	Form A Crude Oil imports	Regular	96	-	1,019
ESIU	Deirdre Taylor	Form C: Prices paid by final consumers petroleum products	Regular	228	-	2,420
ESIU	Deirdre Taylor	Form D Net Sales Proceeds	Regular	9	-	191
ESIU	Deirdre Taylor	Generators Inquiry	Regular	88	-	5,879
ESIU	Jo Marvin	New Price Transparency Survey Domestic	Regular	6	578	601
ESIU	Jo Marvin	New Price Transparency Survey Industrial	Regular	100	-	10,021
ESIU	Deirdre Taylor	Producer Price Index	Regular	516	-	21,546
ESIU	Deirdre Taylor	Quarterly Fuels Inquiry	Regular	1,200	78,003	24,411
IES	Frances Pottier	Quarterly Inquiry of Projects in Progress (Probe)	Regular	10,000	215,000	330,174
IES	Frances Pottier	Quarterly enquiry of Activity for Construction and Allied Trades	Regular	48,000	328,000	2,099,854
IES	Frances Pottier	Monthly Inquiry of Contracts and New Orders	Regular	66,000	44,000	2,179,148
IES	Frances Pottier	Building Materials Inquiries	Regular	3,900	50,000	139,069
IES	Frances Pottier	Building and Civil Engineering Employment and Output Inquiry (DLO)	Regular	644	26,000	28,351
IES	Frances Pottier	Annual Minerals Raised Inquiry	Regular	1,340	-	90,156
IES	Frances Pottier	Annual Inquiry (also known as Small Firms Return)	Regular	171,000	206,000	2,856,110
INSS	Caroline Burton	Survey of IVA supervisors	Ad-Hoc (One-off)	-	-	26,864
INSS	Caroline Burton	Survey of IVA creditors	Ad-Hoc (One-off)	-	-	26,864
INSS	Joseph Shaw	IPs Survey (Dear IP)	Regular	1,700	354	4,854
INSS	Joseph Shaw	Insolvents Creditors Survey	Regular	300	-	927
INSS	Joseph Shaw	Insolvency Service Creditors survey	Regular	100	54	447
INSS	Joseph Shaw	Comments/Suggestions Card	Regular	50,000	3,744	80,300
INSS	Joseph Shaw	Business Confidence in Enforcement Regime (NoPs)	Regular	2,000	19,760	12,614
Legal services	Joseph Gee	legal D stakeholder survey	Regular	6	-	305
ONS	Tim Andrews	ITIS	Regular	9,000	-	689,000
OST TDST	rahat siddiqi	Wider Implications of Science & Technology (WIST) - To seek opinions about the implications of emerging science & technology issues	Ad-Hoc (One-off)	500	-	-
OST TDST	Karl Cunion	ERA-NET ForSociety Multi National Delphi Survey	Ad-Hoc (One-off)	300	-	12,160
Other	Moritz Flockenhaus	BusinessLink Impact Assessment	Regular	20	-	528
PATS	Maria Ciavatta	Patent Office Customer Satisfaction Survey	Regular	2,000	-	13,221
RB	Tony Whitney	The Higher Education - Business and Community Interaction Survey	Regular	160	25,000	30,771
RB	Stephanie Robson	The Fourth Community Innovation Survey (CIS4)	Regular	28,000	453	1,074,131
RB	Simon Bright	Knowledge Transfer Survey for Public Sector Research Establishments 2006/07	Regular	140	13,000	9,719
RB	Simon Bright	Annual survey on financial sustainability of PSREs during 2006/07	Regular	43	89,000	2,985
SBS	Helene Keller	UK Survey of SME Finances	Ad-Hoc (One-off)	28,500	88,000	140,306
SBS	George Bramley	Evaluation of SFLG (SCU form for work planned 2007-08)	Regular	2,065	300,000	43,238
SBS	Ian Drummond	Call off contract for focus groups on small business issues	Regular	108	-	8,954
SBS	John Skinner	Business Support Cross Product Monitoring Survey of intermediaries	Regular	2,500	40,000	19,759
SBS	John Skinner	Business Support Cross Product Monitoring Survey	Regular	4,000	60,000	38,845
SBS	Anne Claytor	Annual Small Business Survey	Regular	7,500	182,150	214,677
SU	Angela Latta	MORI - Captains of Industry Survey 2005	Regular	132	14,850	5,411
TI	Mina Hatwal	Global Watch Service Impact Assessment Survey	Regular	1,000	20,938	10,722
UKTI	Heather Booth di Giovanni	Evaluation of specified trade support activities	Ad-Hoc (One-off)	1,500	35,000	16,488
UKTI	Heather Booth di Giovanni	Evaluation of specified trade support activities	Ad-Hoc (One-off)	500	35,000	7,341
UKTI	Heather Booth di Giovanni	Survey of non-user exporters	Regular	250	-	895
UKTI	Heather Booth di Giovanni	ITT Evaluation survey	Regular	6,000	-	23,799
UKTI	Heather Booth di Giovanni	ITT Evaluation survey	Regular	6,000	-	23,799
UKTI	Heather Booth di Giovanni	International Trade Support Performance Monitoring	Regular	5,000	72,000	18,483
UKTI	UKTI - IIG	Awareness tracking survey	Regular	1,000	-	10,330
XNP	Marla Mistry/David Randall	Feedback Questionnaire on the Global Partnership Annual Report CWC UK NATIONAL AUTHORITY CUSTOMER SATISFACTION SURVEY	Ad-Hoc (One-off)	2,000	-	7,222
XNP	Terry Dance		Regular	383	-	2,810
Unplanned surveys						350,000
<b>Total</b>				<b>482,681</b>	<b>2,685,383</b>	<b>10,936,635</b>