

DTI Annual Report on Survey Activity: 1 April 2005 – 31 March 2006

Summary

1. Compliance costs are an estimate, in monetary terms, of the time taken by businesses and local authorities to complete a survey. They are estimated using the time taken to complete a survey multiplied by an hourly rate of pay dependent on the experience of the person completing the survey. Hourly rates of pay are provided each year by the Office for National Statistics (ONS).
2. Increased awareness of survey control procedures in recent years may have resulted in more complete coverage of projected departmental survey activity and therefore fewer large differences between the actual and the forecasted activity.
3. Surveys are a key instrument for evidence-based policy. The survey control unit provides statistical advice and support to survey sponsors to help them improve or maintain the quality of the evidence base provided by surveys whilst keeping the burden to the business and Local Authority communities to a minimum. There is also a DTI survey control plan in place that aims to increase awareness of survey control and reduce the compliance burden. For the year 2005/06:
 - The actual compliance cost is £10,112,430 just over the projected compliance cost for the year by less than 1% (or £72,000).
 - Since 2004/05 compliance has gone up by 15% (or £1,355,881) from £8,756,549 to £10,112,430. Between 2004/05 and 2005/06 the hourly rates of the people completing the survey went up on average by only 4% therefore 15% represents a real increase in compliance cost.
 - There has been an increase in the number of surveys recorded from 84 in 2004/05 to 103 in 2005/06.
 - There has also been an increase of just over 20,000 in the number of businesses contacted in 2005/06 compared with 2004/05.
 - Costs to DTI have risen from £3.4m in 2004/05 to £3.6m in 2005/06.

Appendix A gives details of all surveys carried out and comparisons with estimates.

Regular Surveys

4. 61 regular surveys were notified compared with 46 last year. Ten were not identified in the 2005/6 forward compliance plan. For regular surveys in 2005/06 (excluding ONS Surveys):
 - Compliance costs are £9.6m; this figure has risen from £8.3m in 2004/05;
 - The number of businesses contacted is 440,978 an increase from 411,090 in 2004/5.
 - Costs to DTI are £2.2m compared to £1.9m during 2004/05;
5. Under the Survey Control Procedures introduced in April 2000 only new regular surveys with annual compliance costs exceeding £50,000 need to be referred to the Office for National Statistics for clearance. During the reporting year no surveys have been subject to this criteria.

Ad Hoc Surveys

6. 42 ad-hoc surveys have been carried out/notified since April 2005, this is an increase on 2004/05 when 38 were notified. For ad-hoc surveys conducted during the financial year 2005/06:
 - Compliance costs are £498,000; this figure has risen from £427,000 in 2004/05;
 - The number of businesses contacted is 52,952 a decrease from 59,120 in 2004/5.
 - Costs to DTI are £1.4m compared to £1.5m during 2004/05;
7. 14 of these were not reported in the 2005/06 forward compliance plan.
8. Only one of the ad-hoc surveys had a compliance cost over £50,000 (Economic Impact Evaluation of Business Link Local Services). The project had survey control approval. Subsequent to the approval the scope of the project was revised and the compliance cost re-submitted after fieldwork.

Construction surveys

9. There are several large statutory construction surveys carried out, by the DTI Industry, Economics and Statistics Directorate (IES), for the production of the national economic data on construction, which form a key part of the national accounts, with compliance costs estimated at just under £7m in 2005/6. This represents 69% of all DTI compliance costs.

ONS-run surveys

10. Previous year's compliance cost plans include DTI contributions towards the International Trade in Services (ITIS) survey and the e-commerce survey. Compliance costs for these ONS-run surveys were realised and have been included again in this year's plan.

Natalia Chivite-Matthews

Tables Annual Report on Survey Activity

Table A1: DTI survey activity number of surveys and contacts comparison: actual 2004/05, estimated 2005/06 and actual 2005/06

| Survey type | Number of Surveys | | | No of Contacts | | |
|-----------------|-----------------------|--------------------|------------------|------------------|--------------------|------------------|
| | Actual 2004/5 1 | estimate 2005/6 | Actual 2005/6 | Actual 2004/5 | estimate 2005/6 | Actual 2005/6 |
| Regular surveys | 46 | (54) | 61 | 411,090 | (434,375) | 440,978 |
| Ad-hoc surveys | 38 | (30) | 42 | 59,120 | (30,440) | 52,952 |
| Total | 84 | (84) | 103 | 470,210 | (464,815) | 493,930 |

Notes:

1. Revised figures

Table A2: DTI survey activity cost to DTI and compliance cost comparison: actual 2004/05, estimated 2005/06 and actual 2005/06

| Survey type | DTI Cost £ thousands | | | Compliance Cost £ thousands | | |
|-----------------|-------------------------|----------------------------|------------------|--------------------------------|--------------------|------------------|
| | Actual 2004/5 | estimate 2005/6 | Actual 2005/6 | Actual 2004/5 | estimate 2005/6 | Actual 2005/6 |
| Regular surveys | 1,854 | (1,940) | 2,226 | 8,330 | (9,383) | 9,614 |
| Ad-hoc surveys | 1,523 | (888) | 1,401 | 427 | (308) | 498 |
| Un-planned | | | | | (350) | |
| Total | 3,377 | (2,828)¹ | 3,627 | 8,757 | 10,040 | 10,112 |

Notes:

1. There is often insufficient data to accurately forecast DTI cost

Table A3: Comparisons of Estimated and Actual Costs by Directorate

| Directorate | Estimate 2005/06 | | | Actual 2005/06 | | |
|-----------------------------|-----------------------|----------------------------|-------------------|-----------------------|------------------|-------------------|
| | Number of Respondents | £ Cost to DTI ¹ | £ Compliance cost | Number of Respondents | £ Cost to DTI | £ Compliance cost |
| BNSC | 836 | 58,750 | 4,586 | 1,121 | 58,750 | 13,292 |
| BR1 | 2,755 | 121,000 | 54,359 | 2,699 | 119,700 | 55,671 |
| BR2 | 1,145 | 192,500 | 23,393 | 1,245 | 192,500 | 26,459 |
| CCP | 700 | 120,000 | 7,434 | 700 | 70,000 | 7,433 |
| EMU | 12,264 | 402,873 | 304,144 | 15,659 | 361,218 | 206,177 |
| ER | | | | 300 | 26,400 | 9,980 |
| ERDU | 300 | 200,000 | 8,000 | 107 | 73,926 | 5,158 |
| ESU | | | | 2,492 | 285,010 | 97,099 |
| IES | 288,048 | 869,000 | 6,993,425 | 288,048 | 869,000 | 6,992,865 |
| IG DDG | 500 | | 14,787 | 500 | | 14,787 |
| IGTI (SD5) | 3,920 | 27,774 | 25,214 | 5,610 | 222,317 | 60,631 |
| IGTI (other) | 28,240 | 36,971 | 796,122 | 28,170 | 38,712 | 1,000,969 |
| INSS | 64,500 | 46,862 | 127,760 | 58,000 | 44,171 | 108,567 |
| ONS | 21,000 | | 776,500 | 21,000 | | 776,500 |
| OSI TDST | 393 | | 23,072 | 9,040 | 41,753 | 68,772 |
| PATS | 2,000 | | 12,294 | 4,000 | 30,375 | 31,344 |
| REG RDA | 3,000 | | 45,000 | 3,000 | | 45,000 |
| REGIONS | | | | 1,400 | 37,600 | 18,144 |
| SBS | 13108 | 417,413 | 284,357 | 34,018 | 967,648 | 430,710 |
| SCU | | | | 145 | 29,050 | 11,116 |
| UKTI | 500 | | 2,908 | 500 | | 2,908 |
| UKTI SCG | 20,800 | 335,700 | 183,719 | 14,500 | 88,700 | 118,332 |
| Other | 806 | | 3,358 | 1,676 | 70,000 | 10,516 |
| Sub Total Unplanned surveys | 464,815 | 2,828,843 | 9,690,431 | 493,930 | 3,626,829 | 10,112,430 |
| Grand Total | 464,815 | 2,828,843 | 10,040,431 | 493,930 | 3,626,829 | 10,112,430 |

Notes:

1. There is often insufficient data to accurately forecast DTI cost

Table A4: List of surveys 2005/06

| Directorate | Survey Sponsor | Survey Title | Frequency | Number of Contacts | Cost to DTI | Compliance cost |
|-------------|------------------------------|--|------------------|--------------------|-------------|-----------------|
| BNSC | Thasos Kiratzi | UK participants at the International astronomical Congress Reception | Regular | 6 | £ - | £ 178 |
| BNSC | Thasos Kiratzi | Size and health of the UK space industry | Regular | 1115 | £ 58,750 | £ 13,114 |
| BR1 | Patrick Mulligan | BR/Energy Group Customer Survey | Regular | 344 | £ 28,700 | £ 5,671 |
| BR1 | Ian Young | Statistical survey of the biotechnology sector | Regular | 520 | £ 80,000 | £ 5,016 |
| BR1 | Dr Robert Quarshie | Materials Innovation and Growth Team Questionnaire - Gathering sector information (phase 1) | Ad-Hoc (One-off) | 985 | £ 11,000 | £ 20,658 |
| BR1 | Adrian Hallett | Prioritisation of UK Environmental Industry Technologies | Ad-Hoc (One-off) | 850 | £ - | £ 24,326 |
| BR2 | Stephanie O'Neil | Information Security Breaches Survey 2006 (ISBS 2006) | Regular | 1100 | £ 117,500 | £ 17,882 |
| BR2 | LOVELI SANAYAT | EUROPEAN CONSTRUCTION TECHNOLOGY PLATFORM STRATEGIC RESEARCH AGENDA (ECTP SRA) | Ad-Hoc (One-off) | 100 | £ - | £ 3,067 |
| BR2 | Chris Mee | Study on the cumulative burden of safety, health and environmental regulations on the UK 'Industrial Coatings' and 'Cosmetics' sectors | Ad-Hoc (One-off) | 45 | £ 75,000 | £ 5,510 |
| CCP | Carol Murray | Competition Commission Stakeholder survey | Regular | 100 | £ 20,000 | £ 1,664 |
| CCP | Carol Murray | Peer review of Competition Policy | Regular | 600 | £ 50,000 | £ 5,770 |
| EMU | Suhail Siddiqui | DTI Oil and Natural Gas Survey | Regular | 48 | £ - | £ 4,918 |
| EMU | Sara Atkins | Company Fuel Poverty Initiatives | Regular | 9 | £ - | £ 1,374 |
| EMU | Sara Atkins | Form D Net Sales Proceeds | Regular | 9 | £ - | £ 176 |
| EMU | Sara Atkins | Transparency of consumer energy prices - breakdown of consumers and consumption | Regular | 26 | £ - | £ 1,617 |
| EMU | Sara Atkins | Price Transparency survey | Regular | 52 | £ - | £ 4,068 |
| EMU | Sara Atkins | Generators Inquiry | Regular | 88 | £ - | £ 5,472 |
| EMU | Sara Atkins | Domestic Fuels Inquiry | Regular | 92 | £ - | £ 8,581 |
| EMU | Sara Atkins | Form A Crude Oil imports | Regular | 96 | £ - | £ 939 |
| EMU | Sara Atkins | New Price Transparency Survey | Regular | 100 | £ - | £ 9,327 |
| EMU | Sara Atkins | Form C: Prices paid by final consumers petroleum products | Regular | 228 | £ - | £ 2,230 |
| EMU | Sara Atkins | Producer Price Index | Regular | 516 | £ - | £ 20,053 |
| EMU | Sara Atkins | Weekly oil product prices | Regular | 520 | £ - | £ 2,543 |
| EMU | Sara Atkins | Quarterly Fuels Inquiry | Regular | 4800 | £ 130,718 | £ 93,888 |
| EMU | Lynsey Tinios | Economic Implications of a Gas Supply Interruption to UK Industry | Ad-Hoc (One-off) | 30 | £ 50,000 | £ 951 |
| EMU | Lynsey Tinios | Role of Demand Side Response in Balancing the gas Market in Winter 2005/06 | Ad-Hoc (One-off) | 45 | £ 53,500 | £ 1,427 |
| EMU | Julian Prime | Purchases Inquiry | Regular | 6000 | £ 27,000 | £ 31,090 |
| EMU | Dr Christopher Mansfield | ASSESSMENT OF THE SIZE AND COMPOSITION OF THE UNITED KINGDOM GAS APPLIANCE POPULATION | Ad-Hoc (One-off) | 3000 | £ 100,000 | £ 17,523 |
| ER | Tim Soane | Information and Consultation attitudes survey | Ad-Hoc (One-off) | 300 | £ 26,400 | £ 9,980 |
| ERDU | Jackie Scott | World Decommissioning Market Review | Ad-Hoc (One-off) | 48 | £ 14,688 | £ 2,232 |
| ERDU | Ian Knox | Subsea UK Market Quantification Study | Ad-Hoc (One-off) | 18 | £ 30,000 | £ 763 |
| ERDU | Cameron Stewart | Maximising Commercial hydrocarbon recovery in mature assets and new projects | Ad-Hoc (One-off) | 16 | £ 10,908 | £ 916 |
| ERDU | Bill Nicholson | Inspection, Repair and Maintenance (IRM) opportunities for mobile drilling units in the U.K | Ad-Hoc (One-off) | 25 | £ 18,330 | £ 1,247 |
| ESU | Joe Ewins | Renewable Energy Statistics | Regular | 90 | £ 70,010 | £ 1,188 |
| ESU | Joe Ewins | Survey of Coal Producers | Regular | 108 | £ - | £ 2,213 |
| ESU | Joe Ewins | Survey of gas suppliers | Regular | 196 | £ - | £ 3,241 |
| ESU | Joe Ewins | Survey of generators, distributors and suppliers of electricity | Regular | 1300 | £ - | £ 62,461 |
| ESU | Joe Ewins | Electricity Generators Inquiry | Regular | 798 | £ 215,000 | £ 27,996 |
| FI | Tony Pedrotti | Scoping study: business responses to compulsory pensions contributions | Ad-Hoc (One-off) | 500 | £ - | £ 14,787 |
| IES | Frances Pottier | Annual Inquiry (also known as Small Firms Return) | Regular | 158000 | £ 206,000 | £ 2,456,110 |
| IES | Frances Pottier | Monthly Inquiry of Contracts and New Orders | Regular | 66000 | £ 44,000 | £ 2,028,510 |
| IES | Frances Pottier | Quarterly enquiry of Activity for Construction and Allied Trades | Regular | 48000 | £ 328,000 | £ 1,954,410 |
| IES | Frances Pottier | Quarterly Inquiry of Projects in Progress (Probe) | Regular | 10000 | £ 215,000 | £ 307,350 |
| IES | Frances Pottier | Building Materials Inquiries | Regular | 3900 | £ 50,000 | £ 129,456 |
| IES | Frances Pottier | Annual Minerals Raised Inquiry | Regular | 1340 | £ - | £ 83,917 |
| IES | Frances Pottier | Building and Civil Engineering Employment and Output Inquiry (DLO) | Regular | 808 | £ 26,000 | £ 33,112 |
| IG BPS | Mark Beatson | The Fourth Community Innovation Survey (CIS4) | Regular | 28000 | £ 453 | £ 998,910 |
| IG BPS | Neil Golborne | Review of projects selected for funding under the DTI technology programme | Ad-Hoc (One-off) | 120 | £ 18,259 | £ 1,240 |
| IG BPS | Sarah Naughton/Natalie Craig | Innovation Project Segmentation Research | Ad-Hoc (One-off) | 50 | £ 20,000 | £ 820 |
| INSS | Anne Crabbe | Comments/Suggestions Card | Regular | 50000 | £ 3,600 | £ 77,725 |
| INSS | Anne Crabbe | Leyland DAF Questionnaire | Ad-Hoc (One-off) | 2000 | £ 988 | £ 5,863 |
| INSS | Anne Crabbe | Business Confidence in Enforcement Regime (NoPs) | Ad-Hoc (One-off) | 2000 | £ 19,000 | £ 12,211 |
| INSS | Anne Crabbe | IPs Survey (Dear IP) | Regular | 1700 | £ 340 | £ 4,689 |
| INSS | Anne Crabbe | Targetted sample one-off | Ad-Hoc (One-off) | 1500 | £ 798 | £ 3,074 |
| INSS | Anne Crabbe | Insolvents Creditors Survey | Regular | 300 | £ - | £ 898 |
| INSS | Anne Crabbe | Business Confidence in Enforcement Regime (NoPs) | Regular | 200 | £ 19,000 | £ 2,366 |
| INSS | Anne Crabbe | Family Home IP Survey | Ad-Hoc (One-off) | 150 | £ 92 | £ 1,068 |
| INSS | Anne Crabbe | Insolvency Service Creditors survey | Regular | 100 | £ 52 | £ 432 |
| INSS | Anne Crabbe | Complainants survey | Ad-Hoc (One-off) | 50 | £ 300 | £ 242 |
| ONS | Tim Andrews | e-Commerce | Regular | 12000 | £ - | £ 87,500 |
| ONS | Tim Andrews | ITIS | Regular | 9000 | £ - | £ 689,000 |
| OST SEB | Simon Bright | Knowledge Transfer Survey for Public Sector Research Establishments 2005/06 | Regular | 140 | £ 13,000 | £ 9,345 |
| OST TDST | Michael Jampel | Survey in support of the Drivers, barriers, benefits and delivery evidence project. | Ad-Hoc (One-off) | 2600 | £ 26,203 | £ 44,798 |
| OST TDST | Padma Juggapah | Assessing Customer Satisfaction with the FP6UK Central Information Point (CIP) service | Ad-Hoc (One-off) | 6300 | £ 2,550 | £ 14,630 |

| Directorate | Survey Sponsor | Survey Title | Frequency | Number of Contacts | Cost to DTI | Compliance cost |
|--------------|---------------------------|--|------------------|--------------------|-------------|-------------------|
| Other | Allan Taylor | Survey of UK companies participating in Trade Missions organised by the Renewables Trade Promotion Service. | Regular | 50 | £ | 836 |
| Other | Deborah Collins | legal D stakeholder survey | Regular | 6 | £ | 284 |
| Other | Erica Barnes | Part of the 'Review of the Post Office Network Urban Reinvention Programme' | Ad-Hoc (One-off) | 800 | £ | 3,074 |
| Other | Mary Leonard | BusinessLink Impact Assessment | Regular | 20 | £ | 492 |
| Other | Paul Millar | Base Line Assessment of Retail Regulatory Enforcement Compliance Costs. | Ad-Hoc (One-off) | 800 | £ | 5,831 |
| PATS | Alison Reed | Patent Office Customer Satisfaction Survey | Regular | 2000 | £ | 12,294 |
| PATS | Lawrence Smith-Higgins | SME IP Awareness Baseline Survey | Regular | 1000 | £ | 9,680 |
| PATS | Louise Kirby | Customer Relationship Management Survey | Ad-Hoc (One-off) | 1000 | £ | 9,370 |
| REG RDA | JANE HARTSHORNE | STAKEHOLDERS' SURVEY OF PERCEPTIONS OF RDA PERFORMANCE | Regular | 3000 | £ | 45,000 |
| REGIONS | Katie Feeney | RSA/SFIE Evaluation Survey work | Ad-Hoc (One-off) | 1400 | £ | 18,144 |
| SBS | Beatrice Parrish | Business Support Cross Product Monitoring Survey | Regular | 4000 | £ | 36,123 |
| SBS | Anne Claytor | Annual Small Business Survey | Regular | 5500 | £ | 151,375 |
| SBS | Anne Claytor | Access to Finance for 'Non-Stellar' Growth Businesses | Ad-Hoc (One-off) | 250 | £ | 6,360 |
| SBS | Anne Claytor | Strategic review on provision for Start -ups | Ad-Hoc (One-off) | 200 | £ | 5,915 |
| SBS | Anne Claytor | Investigating an Innovative Idea | Ad-Hoc (One-off) | 200 | £ | 5,915 |
| SBS | Anne Claytor | Financing needs of Social Enterprises | Ad-Hoc (One-off) | 200 | £ | 5,088 |
| SBS | Anne Claytor | Examining Institutional Investment in Venture Capital Targeted at UK early stage high technology SME's | Ad-Hoc (One-off) | 200 | £ | 5,915 |
| SBS | Anne Claytor | Impact of Regulation on Small business growth | Ad-Hoc (One-off) | 160 | £ | 9,311 |
| SBS | Beatrice Parrish | Business Support Cross Product Monitoring Survey of intermediaries | Regular | 2500 | £ | 18,373 |
| SBS | Beatrice Parrish | survey of non-users of the Support to Implement Best Business Practice Product | Ad-Hoc (One-off) | 1000 | £ | 5,427 |
| SBS | Ian Drummond | Call off contract for focus groups on small business issues | Regular | 108 | £ | 8,334 |
| SBS | Jim Bellingham, DTI | Evaluation of the Welland Strategic Alignment Project | Ad-Hoc (One-off) | 2100 | £ | 14,402 |
| SBS | Jonathan Hollow | Survey to understand what business information users need when starting up their businesses on a business type by business type basis. Examples of business types: plumbing, hairdressing, butcher, nanny. | Ad-Hoc (One-off) | 2000 | £ | 10,685 |
| SBS | Mike Bell | Business Link/Innovation Group Segmentation Study | Ad-Hoc (One-off) | 2500 | £ | 49,855 |
| SBS | Phillip Lacey | Economic Impact Evaluation of Business Link Local Services | Ad-Hoc (One-off) | 13100 | £ | 97,633 |
| SU | Angela Latta | MORI - Captains of Industry Survey 2005 | Regular | 132 | £ | 5,203 |
| SU | Angela Latta | MORI - Corporate Stakeholder Survey 2006 | Regular | 13 | £ | 5,913 |
| TISD | April Vesey | Regional Survey of Envirowise Activity | Ad-Hoc (One-off) | 90 | £ | 916 |
| TISD | Beth White | Global Watch Service Impact Assessment Survey | Regular | 1000 | £ | 9,980 |
| TISD | Jessica Rushworth | National Measurement System Impact Assessment | Regular | 1200 | £ | 15,671 |
| TISD | Mark Griffiths | Envirowise Awareness Survey (New sectors) | Ad-Hoc (One-off) | 120 | £ | 1,092 |
| TISD | Mark Griffiths | Programme Impact Assessment - Compliance shared with DEFRA | Regular | 2800 | £ | 29,375 |
| TISD | Mark Griffiths | Envirowise Awareness Survey | Ad-Hoc (One-off) | 400 | £ | 3,597 |
| UKTI | N/A | Iraq Desk Customer Feedback Survey 2005 | Ad-Hoc (One-off) | 500 | £ | 2,908 |
| UKTI SCG | Heather Booth di Giovanni | Online (Web) customer opinion and satisfaction surveys on programmes and services | Regular | 6000 | £ | 22,152 |
| UKTI SCG | Heather Booth di Giovanni | Survey of UKTI's Trade and Inward Investment Customers and Non-users | Ad-Hoc (One-off) | 5200 | £ | 49,388 |
| UKTI SCG | Heather Booth di Giovanni | International Trade Support Performance Monitoring | Regular | 2000 | £ | 33,237 |
| UKTI SCG | Heather Booth di Giovanni | Major Overseas Projects Performance Vs PSA Indicator | Regular | 300 | £ | 3,939 |
| UKTI SCG | UKTI - IIG | Awareness tracking survey | Regular | 1000 | £ | 9,616 |
| Total | | | | 493,930 | £ | 3,626,829 |
| | | | | | £ | 10,112,430 |